

Standard FOIP Notification Format

The information that you provide on and with this application form is collected under the authority of the Post-Secondary Learning Act and the Alberta Freedom of Information and Protection of Privacy Act, Section 33 (c). It will be used to 1.. It may also be used to advise you of other University programs and services that may be of interest to you. It may be disclosed to 2.. Your personal information is protected by the Alberta Freedom of Information and Protection of Privacy Act and can be reviewed on request. If you have any questions about the collection or use of this information, contact 3..

INSTRUCTIONS

A public body may disclose personal information if that information relates directly to and is necessary for an operating program or activity of the public body (The University). The individual the information is about must be informed of the purpose for which the information is collected, the specific legal authority for the collection, and the name and business address of the officer or employee of the public body, who can answer the individual's questions about the collection. If you have any questions please contact the Privacy and Policy Coordinator at (780) 675-6285 or Toll Free at 1-800-788-9041 extension 6285. Please fill in the blanks based on the following key.

KEY

1. [Indicate the specific purpose for the collection of the personal information collected on this form.](#)
2. [Indicate specifically to whom any personal information might be disclosed and the purpose for that disclosure.](#)
3. [Indicate who to contact in the department about the collection and use of the personal information collected on this form. This should be the department head and must include phone number and University address.](#)

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K. Zimmermann, Office of the University Secretariat, July 2006