

Personal Information Bank Form

Date: January 19, 2016

Title (Name) of PIB:	File Number:
Final Marks Files	N/A
Location – Primary Office:	
Centre for Nursing and Health Studies	
Location – Other Offices:	
None	
Information Maintained (description):	
Final marks for NURS/MHST Graduate courses; Undergraduate courses final grade reports.	
Individuals:	
Students	
Legal Authority:	
Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act	
Purpose:	
Remarks:	
For Graduate – final marks are noted in the Student's record in CNHS web-based application, and microfilmed as a permanent record after formal processing by Academic Records. Original spreadsheets are not returned to the CNHS office.	