



Athabasca University General Faculties Council Student Academic Appeals Committee Terms of Reference & Membership

1. Purpose

The Student Academic Appeals Committee is responsible for dealing with matters related to student academic misconduct.

2. Membership

The membership of the Student Academic Appeals Committee shall be:

- Chair, Registrar
- Four (4) full-time academic faculty members, one (1) with a graduate teaching component, one (1) elected from each of the Faculty of Business, the Faculty of Health Disciplines, the Faculty of Humanities & Social Sciences, and the Faculty of Science & Technology
- One (1) undergraduate student representative chosen by the council of the students association
- One (1) graduate student representative chosen by the council of the graduate students association

3. Responsibilities

The Student Academic Appeals has the following powers and duties:

- 3.1 Adjudicate appeals on penalties for academic misconduct.
- 3.2 Adjudicate appeals on institutional procedure and policy when a policy does not specify that a University Officer has final decision making authority.
- 3.3 Recommend to General Faculties Council on any new policy or revisions to existing policy governing matters related to student academic misconduct and non-academic misconduct.
- 3.4 Where the Chair of Student Academic Appeals Committee deems it necessary, a special meeting of the Committee shall be called to deal with urgent matters.