



## Athabasca University General Faculties Council Student Awards Committee Terms of Reference & Membership

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### 1. Purpose

The Student Awards Committee deals with matters related to student awards.

### 2. Membership

The membership of the Student Awards Committee shall be:

- Chair, Registrar
- Four (4) full-time academic faculty members, one (1) elected from each of the Faculty of Business, the Faculty of Health Disciplines, the Faculty of Humanities & Social Sciences, and the Faculty of Science & Technology
- One (1) undergraduate student representative chosen by the council of the students association
- One (1) graduate student representative chosen by the council of the graduate students association

Non-voting Members

- Chief Development Officer or designate
- Dean, Faculty Graduate Studies
- Manager, Financial Operations
- Coordinator, Student Awards & Financial Aid

### 3. Responsibilities

The Student Awards Committee has the following powers and duties:

- 3.1 Approve new undergraduate and graduate student awards.
- 3.2 Approve changes to any undergraduate and graduate student award already approved.
- 3.3 Approve the minimum value of an award for undergraduate and graduate students, and review that value regularly.
- 3.4 Approve the definition of a full normal course load for purposes of awards where more than one faculty is involved.
- 3.5 Recommend to General Faculties Council ("Council") on any new policy or revisions to existing policy governing awards for undergraduate and graduate students.
- 3.6 Recommend to Council approval of the student awards strategic plan.
- 3.7 Report on the Student Academic Awards Program annually.
- 3.8 Where the Chair of Student Awards Committee deems it necessary, a special meeting of the Committee shall be called to deal with urgent matters.