Approved Minutes for Meeting 04 of the Academic Planning, Policy, and Standards Committee held on March 15, 2016, in Room 1222, AU-Edmonton.

Present: Cindy Ives (Chair), Alain May, Donna Romyn, Deborah Hurst, Margaret Edwards, Dietmar Kennepohl, Jane Arscott, and via teleconference: Richard MacLeod, Veronica Thompson, Lisa Carter, Eric Strikwerda, Jacob Musila, Shandip Saha, Ken Munyikwa, Larbi Esmahi, Susan Moisey, Karen Cook, Margaret Kierylo, Helen Salzl, Nancy Parker, Debbie Fraser

Governance Staff: Carol Lund (University Secretary), Eileen Hendy (Recording Secretary), and via teleconference Laura Knoblock (Administrative Officer)

Others present: Douglas MacLeod, Bob Barnetson, Ann Reynolds

Regrets: Pamela Hawranik, Marti Cleveland-Innes, Tilly Jensen, Kay Devine, Helen Mayes

Call to Order

The Chair called the meeting to order at 9:30 a.m.

1. APPROVAL OF AGENDA

   1.1 Motion 04-01 That Academic Planning, Policy, and Standards Committee approves the agenda as presented.

       Musila Carried

2. CONFLICT OF INTEREST

   2.1 Action Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

       No conflicts declared.

3. MINUTES

   3.1 Motion 04-02 That Academic Planning, Policy, and Standards Committee approves the minutes of Meeting 03, held February 09, 2016 as presented.

       Romyn Carried

4. BUSINESS ARISING FROM THE MINUTES

   None

5. ACTION ITEMS

   5.1 Action Approve changes to the Post Baccalaureate Diploma in Architecture Program Regulations

       Motion 04-03 That the Academic Planning, Policy, and Standards Committee approves the following changes to the Post Baccalaureate Diploma in Architecture Program Regulations, effective September 01, 2016 (backdated December 10th, 2014), as recommended by the Faculty of Graduate Studies, the Faculty of Science and Technology Faculty Council, and the Graduate Program Council:
Under Post Baccalaureate Diploma in Architecture Program Requirements, change

From:
Design Studio Workshop (12 Credits)
Note: These courses are offered directly by RAIC.
RAIC 655 Comprehensive Design of Complex Buildings (3)
RAIC 675 Urban and Environmental Design (3)
RAIC 690 Design Studio Project (6)

To:
Design Studio Workshop (12 Credits)
Note: The courses below with the “RAIC” course codes are offered to Syllabus students through RAIC.
ADST 655 Comprehensive Design of Complex Buildings (3)
OR
RAIC 655 Comprehensive Design of Complex Buildings (3)
ADST 675 Urban and Environmental Design (3)
OR
RAIC 675 Urban and Environmental Design (3)
ADST 690 Diploma Project (6)
OR
RAIC 690 Design Studio Project (6)

Carter

Douglas MacLeod, Chair, Royal Architectural Institute of Canada Centre for Architecture presented this item.

Carried

5.2 Action
Approve changes to the Human Resources and Labour Relations Program Regulations

Motion 04-04
That the Academic Planning, Policy, and Standards Committee approves of the following changes to the Bachelor of Human Resources and Labour Relations Program Regulations, effective September 1, 2016, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Human Resources and Labour Relations Program Council:

- Add Education (EDUC) 317 Training and Development in Organizations (3) as a core course replacing Human Resource Management/Education (HRMT/EDUC) 310 The Canadian Training System (3) and (HRMT/EDUC) 406 Work and Learning (3)
- Add Industrial Relations (IDRL) 315 Collective Bargaining and Grievance Arbitration (3) as a core course replacing HRMT 300 Human Resource Planning (3)
- Add IDRL 215 Introduction to Labour Relations (3) as a core course replacing IDRL 312 Conflict and Accommodation (3)
- Remove HRMT 322 Employment Law (3) as a core course
- Remove Administration (ADMN 233) Writing in Organizations as a core course
AND that the Academic Planning, Policy, and Standards Committee approves of the following changes to the Bachelor of Human Resources and Labour Relations Post-Diploma Program Regulations effective September 1, 2016, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Human Resources and Labour Relations Program Council:

- Add Education (EDUC) 317 Training and Development in Organizations (3) as a core course replacing Human Resource Management/Education (HRMT/EDUC) 310 The Canadian Training System (3) and (HRMT/EDUC) 406 Work and Learning (3)
- Add Industrial Relations (IDRL) 315 Collective Bargaining and Grievance Arbitration (3) as a core course replacing HRMT 300 Human Resource Planning (3)
- Add IDRL 215 Introduction to Labour Relations (3) as a core course replacing IDRL 312 Conflict and Accommodation (3)
- Remove HRMT 322 Employment Law (3) as a core course

AND that the Academic Planning, Policy, and Standards Committee approves of the following changes to the current Bachelor of Human Resources and Labour Relations Program Regulations, including the Post-Diploma route effective September 1, 2016 and backdated to September 1, 2013, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Human Resources and Labour Relations Program Council:

- Add Education (EDUC) 317 Training and Development in Organizations (3) as an alternate core course to Human Resource Management/Education (HRMT/EDUC) 310 The Canadian Training System (3) and (HRMT/EDUC) 406 Work and Learning (3):
  - HRMT/EDUC 310 The Canadian Training System (3)
  - HRMT/EDUC 406 Work and Learning (3)
  - EDUC 317 Training and Development in Organizations (3)
- Add Industrial Relations (IDRL) 315 Collective Bargaining and Grievance Arbitration (3) as an alternate core course to HRMT 300 Human Resource Planning (3):
  - HRMT 300 Human Resource Planning (3)
  - IDRL 315 Practice of Labour Relations (3)
- Add IDRL 215 Introduction to Labour Relations (3) as an alternative core course to IDRL 312 Conflict and Accommodation (3):
  - IDRL 312 Conflict and Accommodation (3)*
  - IDRL 215 Introduction to Labour Relations (3)
  *IDRL 312 (3) replaced the former IDRL 311 (6). Students presenting IDRL 311 will be credited with IDRL 312 and granted 3 credits of elective course requirements.

AND that the Academic Planning, Policy and Standards Committee approves of the following changes to the University Certificate in Human Resources and Labour Relations Program Regulations effective September 1, 2016, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Human Resources and Labour Relations Program Council:

- Add IDRL 215 Introduction to Labour Relations (3) as a core course replacing IDRL 312 Conflict and Accommodation (3)
• Add English (Engl 255) Introductory Composition (3) to the list of electives
• Remove HRMT 322 from the list of core courses

AND that the Academic Planning, Policy and Standards Committee approves of the following changes to the current University Certificate in Human Resources and Labour Relations Program Regulations effective September 1, 2016 and backdated to September 1, 2013, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Human Resources and Labour Relations Program Council:

• Add IDRL 215 Introduction to Labour Relations (3) as an alternate core course to IDRL 312 Conflict and Accommodation (3):
  IDRL 312 Conflict and Accommodation* (3)
  or
  IDRL 215 Introduction to Labour Relations (3)
• IDRL 312 replaces IDRL 311, a 6-credit course. Accommodation will be made for those students who have successfully completed IDRL 311.
• Add English (Engl 255) Introductory Composition (3) to the list of electives

Thompson

Bob Barnetson presented this item.

Members Musila, Romyn and Hurst inquired about the removal of ADMIN 233 as a core course and adding ENGL 255 as a core course. It was noted ENGL 255 provided better skills for students.

Member Hurst noted the proposed changes impacted enrolment in courses offered by the Faculty of Business and expressed concern regarding the lack of consultation conducted regarding the proposed changes. She suggested the proposal be removed from the agenda and consultations conducted. Member Thompson disagreed.

Members discussed the lack of protocol, processes, and procedures regarding consultations.

The Chair noted the effective date allows for consultations to occur and suggested the motion be withdrawn, consultations completed and brought forward to the next meeting.

Motion 04-05 That Motion 04-04 be deferred.

Hurst/Kennepohl Carried

The Chair noted processes and procedures regarding proposing changes to program regulations need to be reviewed.

Member Edwards inquired about contacting proposers prior to meetings and was informed agenda documents are distributed at least one week prior to meetings to enable members to review, raise questions and/or request clarification or information from a proposer regarding a proposal prior to the meeting.

5.3 Action Approve changes to the Post-RN Bachelor of Nursing Degree Program Regulations
Motion 04-06

That the Academic Planning, Policy, and Standards Committee approve the following changes to the Post-RN Bachelor of Nursing Degree Program Regulations, effective September 1, 2016, as recommended by the Faculty of Health Disciplines Faculty Council and the Bachelor of Nursing Program Council:

Under Specific Regulations:

- Remove the following statement: The pass mark for all nursing courses is C (60 per cent).

- Add the following statement: Students who have been awarded two failing grades in one or more nursing courses will be automatically withdrawn from the Post-RN BN program, with no opportunity for re-admission.

- Change the minimum grade point average for graduation from 2.0 to 2.3.

Edwards

Member Edwards presented this item.

Members discussed students having to withdraw after receiving two failing grades.

Member May noted the effective date should read 2016 not 2015 in attachment 2. The presenter agreed.

It was noted the pass mark for all nursing courses should read C- (60 percent) not C (60 per cent). This was accepted as a friendly amendment by the mover.

The motion (restated) now reads as follows:

That the Academic Planning, Policy, and Standards Committee approve the following changes to the Post-RN Bachelor of Nursing Degree Program Regulations, effective September 1, 2016, as recommended by the Faculty of Health Disciplines Faculty Council and the Bachelor of Nursing Program Council:

Under Specific Regulations:

- Remove the following statement: The pass mark for all nursing courses is C- (60 percent).

- Add the following statement: Students who have been awarded two failing grades in one or more nursing courses will be automatically withdrawn from the Post-RN BN program, with no opportunity for re-admission.

- Change the minimum grade point average for graduation from 2.0 to 2.3.

Carried

5.4 Action

Approves changes to the Post-LPN Bachelor of Nursing Degree Program Regulations

Motion 04-07

That the Academic Planning, Policy, and Standards Committee approves of the following changes to the Post LPN Bachelor of Nursing Degree Program Regulations, effective September 1, 2016 and backdated to include all current
students who have not yet completed all non-nursing, option, and support courses, as recommended by the Faculty of Health Discipline Faculty Council and the Bachelor of Nursing Program Council:

**Under Program Structure:**

- Increase the total number of credits required to meet the residency requirement from 45 to 51, with the addition of Biology (Biol) 235 (6) that must be completed through Athabasca University
- Combine the required courses into one category for a total of 30 credits in Cluster A

**Under Course Requirements:**

**Non-Nursing Required, Support and Option Courses (30 credits):**

- Change the title of the section to Cluster A and remove reference to Required Non-Nursing, Support Courses and Option Courses, combining into one section.
- Change the following requirement:
  From:  
  1. Humanities (300/400 level)  (3)  
  2. Social Science or Science (300/400 level) (3)  
  To:  
  Humanities or Social Science or Science (300/400 level) (3)  
- Remove the Options courses (9 credits)
- Add the following courses to Cluster A:
  Biol 235 Human Anatomy and Physiology (6) *
  Nurs 316 Review of pathophysiology and pharmacology for BN practice I (3)*
  Nurs 317 Review of pathophysiology and pharmacology for BN practice II (3)*
  *Biol 235, Nurs 316 and Nurs 317 must be taken with Athabasca University. Transfer credit will not be allowed.

**Cluster B Nursing Required and Option Courses:**

- Change the word Options to Electives in the title

**Under Specific Regulations:**

Remove # 2 in the list: The pass mark for all nursing courses is C- (60 percent)

Change # 5 from two failing grades in clinical courses to two failing grades in Nursing courses.

Change # 7 the minimum grade-point average required for graduation from 2.0 to 2.3.

**And further,** that the Academic Planning, Policy and Standards Committee approves all new students admitted to the Post LPN Bachelor of Nursing degree as
of March 15, 2016, be admitted to the program regulations coming into effect on September 1, 2016.

Edwards

Member Edwards presented this item.

Member Thompson noted the changes regarding required humanities, social sciences and science courses impact the Faculty of Humanities and Social Sciences and no consultation was completed. The presenter noted the proposed changes were discussed at Deans Committee but consultations were not completed.

Members discussed the impact of the proposed changes for current students and were informed most current students would not be impacted by the proposed changes due to the proposed effective date. The presenter also noted the faculty has developed a communication plan and is working closely with the Office of Registrar.

It was suggested ‘Cluster A’ be added following ‘all’ and before ‘non-nursing, option, and support…’ and under specific regulation, change #5… (NURS) be added following ‘nursing’. The suggestions were accepted as friendly amendments by the mover.

The motion (restated) now reads as follows:

That the Academic Planning, Policy, and Standards Committee approves of the following changes to the Post LPN Bachelor of Nursing Degree Program Regulations, effective September 1, 2016 and backdated to include all current students who have not yet completed all Cluster A non-nursing, option, and support courses, as recommended by the Faculty of Health Discipline Faculty Council and the Bachelor of Nursing Program Council:

Under Program Structure:

- Increase the total number of credits required to meet the residency requirement from 45 to 51, with the addition of Biology (Biol) 235 (6) that must be completed through Athabasca University
- Combine the required courses into one category for a total of 30 credits in Cluster A

Under Course Requirements:

Non-Nursing Required, Support and Option Courses (30 credits):

- Change the title of the section to Cluster A and remove reference to Required Non-Nursing, Support Courses and Option Courses, combining into one section.

- Change the following requirement:
  From:
  1. Humanities (300/400 level) (3)
  2. Social Science or Science (300/400 level) (3)
  
  To:
  Humanities or Social Science or Science (300/400 level) (3)
• Remove the Options courses (9 credits)

• Add the following courses to Cluster A:

  Biol 235 Human Anatomy and Physiology (6) *
  Nurs 316 Review of pathophysiology and pharmacology for BN practice I (3)*
  Nurs 317 Review of pathophysiology and pharmacology for BN practice II (3)*
  *Biol 235, Nurs 316 and Nurs 317 must be taken with Athabasca University. Transfer credit will not be allowed.

Cluster B Nursing Required and Option Courses:

• Change the word Options to Electives in the title

Under Specific Regulations:

Remove # 2 in the list: The pass mark for all nursing courses is C- (60 percent)

Change # 5 from two failing grades in clinical courses to two failing grades in Nursing (NURS) courses.

Change # 7 the minimum grade-point average required for graduation from 2.0 to 2.3.

And further, that the Academic Planning, Policy and Standards Committee approves all new students admitted to the Post LPN Bachelor of Nursing degree as of March 15, 2016, be admitted to the program regulations coming into effect on September 1, 2016.

Carried

6. INFORMATION AND DISCUSSION ITEMS

6.1 Academic Policies Plan – Update

The Vice President Academic (Interim) presented this item.

7. SCHEDULE OF PENDING ITEMS

7.1 Schedule of pending items presented for information. It was noted the Undergraduate Challenge for Credit Policy (073) is now under the responsibility of the Office of the Vice President Academic.

8. ADJOURNMENT

8.1 Motion 04-08 That the Academic Planning, Policy, and Standards Committee be adjourned.

Hurst Carried

The meeting adjourned at 11:02 a.m.