



Athabasca University General Faculties Council

Academic Planning, Policy, and Standards Committee

Approved Minutes for Meeting 11 of the Academic Planning, Policy, and Standards Committee held on March 07, 2017, in Governing Council Chambers, AU-Athabasca.

Present: Cindy Ives (Chair), Alain May, Richard MacLeod, Jane Arscott, Margaret Kierylo, Helen Mayes, Helen Salzl, Nancy Parker and via teleconference: Donna Romyn, Veronica Thompson, Pamela Hawranik, Lisa Carter, Mohamed Ally, Jacob Musila, Ken Munyikwa, Dietmar Kennepohl, Tilly Jensen, Larbi Esmahi, Susan Moisey, Eric Strikwerda

Governance Staff: Carol Lund (University Secretary), Eileen Hendy (Recording Secretary)

Others: Rick Harland, Bob Brandes, Alexa DeGagne, Eric Wang, Ann Reynolds

Regrets: Deborah Hurst, Margaret Edwards, Karen Cook, Shandip Saha, Kay Devine, Debbie Fraser

Call to Order

The Chair called the meeting to order at 9:30 a.m.

1. APPROVAL OF AGENDA

- 1.1 **Motion 11-01** That Academic Planning, Policy, and Standards Committee approves the agenda as amended.

Hawranik

Amendments:

Renumber agenda items 7.1 to 6.1, 7.2 to 6.2, 8 to 7, 9 to 8 and 9.1 to 8.1

Add 6.3 Excellence in Teaching and Learning

Carried

2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

No conflicts declared.

3. MINUTES

- 3.1 **Motion 11-02** That Academic Planning, Policy, and Standards Committee approves the minutes of Meeting 10, held January 17, 2017, as amended.

Esmahi

Amendment:

7.5 It was noted the goals member Arscott inquired about were Advanced Education goals. The sentence was revised to read: *Member Arscott inquired if the Advanced Education goals are listed in priority order...*

Carried

4. BUSINESS ARISING FROM THE MINUTES

None



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5. ACTION ITEMS

5.1 Action Recommend approval of the changes to the Academic Excellence Awards Policy.

Motion 11-03 That the Academic Planning, Policy, and Standards Committee recommends General Faculties Council approves changes to the Academic Excellence Awards Policy to reflect the new Award for Excellence in Graduate Student Supervision (AEGSS), effective March 15, 2017.

Romyn

The Vice President, Academic (Interim) presented this item.

Member Ally inquired about the supervision of graduate students and was informed it was graduate students engaged in project, thesis or dissertation work.

It was suggested 'engaged in project, thesis or dissertation work' be added after students to provision 4 under the Awards section. Members agreed. This was accepted as a friendly amendment by the mover. Provision 4 under the Awards section now reads:

4. The Award for Excellence in Graduate Student Supervision (AEGSS) is awarded annually to up to two Academic Staff members in recognition of excellence in advising, monitoring and mentoring graduate students engaged in project, thesis or dissertation work.

Carried

5.2 Action Plagiarism Detection Technology Policy.

Motion 11-04 That the Academic Planning, Policy and Standards Committee recommends General Faculties Council approves changes to the Plagiarism Detection Technology Policy, effective March 15, 2017.

May

The Vice President Academic (Interim) presented this item.

During the ensuing discussion members discussed:

- Privacy issues with the storage of information outside of Canada
- Learning opportunity for students using the software
- Providing training to faculty and students on using the software

Members agreed to the following revisions to the procedures:

- provision 2.2 changes 'Deans' to 'Deans or designates'
- provisions 3.1 and 2 be changed from 'Associate Vice President, Student and Academic Services' to 'Dean or designate'

Member Arcscott requested it be noted the preference is for servers to be located in Canada but that this is not possible for the Turnitin technology.

Carried



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5.3 Action Approve changes to the University Certificate in Management Foundations Program Regulations.

Motion 11-05 That the Academic Planning, Policy, and Standards Committee approves the following changes to the University Certificate in Management Foundations, effective March 07, 2017:

- That the choice of COMM 243 *Interpersonal Communication* or COMM 277 *Group Communication* be included as an addition to the COMM 329 *Mediated Interpersonal Communication* requirement in the University Certificate in Management Foundations effective September 1, 2010 to September 1, 2016.
- Revise the recommendation in the Options area from “*Students who plan to obtain the Bachelor of Management degree are advised to choose their Non-Business and Administrative Studies course at the senior (300/400) level*” to “*Students who plan to obtain the Bachelor of Management degree are advised to choose their Non-Business and Administrative Studies course at the senior (300/400) level and to choose the communications course relevant to the degree regulations they will be following.*”

Musila

The Undergraduate Program Director, Faculty of Business presented this item, noting the purpose of the effective dates (September 01, 2010 to September 01, 2016) was to capture students already in the program.

Carried

5.4 Action Approve removal of cross-listings Criminal Justice (CRJS) 489 Alternative Dispute Resolution course as Human Services (HSRV) 487 Alternative Dispute Resolution and Legal Studies (LGST) 489 Alternative Dispute Resolution.

Motion 11-06 That the Academic Planning, Policy, and Standards Committee approves the removal of cross-listings for the Criminal Justice (CRJS) 489 Alternative Dispute Resolution course as Human Services (HSRV) 487 Alternative Dispute Resolution and Legal Studies (LGST) 489 Alternative Dispute Resolution, effective March 7, 2017, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Professional Arts Program Council.

Thompson

The Dean, Faculty of Humanities and Social Sciences presented this item.

Carried

5.5 Action Approve changes to the Bachelor of Arts English Major Program Regulations.

Motion 11-07 That the Academic Planning, Policy, and Standards Committee approves the following changes to the Bachelor of Arts English Major Program Regulations, effective September 1, 2017, as recommended by the Faculty of Humanities and Social Sciences Faculty Council and the Bachelor of Arts Program Council:



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Bachelor of Arts English Major

Under “Requirements in addition to the general program requirements for the 4-year BA with Major”:

Add:

5. 6 senior (300/400) level English credits in topics that are global, noncanonical, or otherwise representative of marginalized or minoritized communities. (For example, ENGL 341 World Literature, and ENGL 433: Post-Colonial Literature.)

Under “Recommendations”:

Remove:

To achieve a balanced major in English, students should select courses to cover British, Canadian, and American literature, and the major literary genres, historical periods and theory.

Add:

To achieve a balanced major in English, we strongly recommend that students select courses in British, Canadian, and American literature, within a range of literary genres and historical periods.

Under “Electives”:

Change: ‘Select 33 credits at the senior level in ENGL courses.’

To: ‘Select 27 credits at the senior level in ENGL courses.’

Thompson

The Dean, Faculty of Humanities and Social Sciences presented this item.

It was noted students will be advised by the course advisor on the courses that fall into the category and a list of courses is required for DegreeWorks. The presenter will request the program director to follow-up for DegreeWorks.

Carried

5.6 Action Approve changes to the University Certificate in Career Development Program Regulations.

Motion 11-08 That the Academic Planning, Policy, and Standards Committee approves the following changes to the University Certificate in Career Development Program Regulations, effective March 07, 2017 and backdated to January 1, 2014, as recommended by the Faculty of Humanities and Social Sciences Faculty Council and the Bachelor of Arts Program Council:

Under ‘required courses (15 credits)’

Change:

PSYC 460 Practicum in Career Development (3)

To

PSYC 460 Practicum in Career Development (3) or 433 Career Development Culminating Research Paper (3)

AND, THAT the Academic Planning, Policy, and Standards Committee approves the following changes to the University Certificate in Career



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Development Program Regulations, effective September 1, 2017, as recommended by the Faculty of Humanities and Social Sciences Faculty Council and the Bachelor of Arts Program Council:

Under 'required courses (15 credits)'

Replace: PSYC 460 Practicum in Career Development (3) with
PSYC 433 Career Development Culminating Research Paper (3)

Thompson

The Academic Coordinator, Psychology, Centre for Social Sciences, Faculty Humanities & Social Sciences presented this item.

Carried

5.7 Action Approve changes to the Bachelor of Arts Women's and Gender Studies Major and Concentration Program Regulations.

Motion 11-09 That the Academic Planning, Policy and Standards Committee approves the following changes to the Bachelor of Arts Women's and Gender Studies Major and Concentration Program Regulations, effective September 1, 2017, as recommended by the Faculty of Humanities and Social Sciences Faculty Council and the Bachelor of Arts Program Council:

Bachelor of Arts Women's and Gender Studies Concentration

Under 'Requirements in addition to the general program requirements for the 3-year BA with Concentration:'

Change the list of requirements as follows:

From:

3. 12 credits selected from courses labelled WGST.

4. A minimum of 21 credits selected from the following designated Women's and Gender Studies concentration electives:

To:

3. 18 credits selected from courses labelled WGST.

4. A minimum of 15 credits selected from the following designated Women's and Gender Studies concentration electives:

Change the list of electives as follows:

Remove:

ANTH 375 The Anthropology of Gender (3)

HIST 499 The History of the Family in Western Europe: From the Middle Ages to the Industrial Revolution (3)

POLI 383 Canadian Political Economy in a Global Era (3)

SOCI 316 Sociology of the Family (3)

SOCI 321 Sociology of Work and Industry (3)

Add:

ANTH 378 Human Sexualities (3)

POEC 395 Global Development Strategies (3)

SOCI 378 Social Problems and Social Movements (3)



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SOCI 435 Theories of Social Change (3)

Bachelor of Arts Women's and Gender Studies Major

Under 'Requirements in addition to the general program requirements for the 4-year BA with Major:'

Change the list of requirements as follows:

From:

1. A minimum of 45 credits in designated WGST major courses including 30 senior (300 or 400) level credits applicable to the major (a minimum of 12, 400-level credits). The 6, 400- level credits taken in the required core can be used to fulfill a portion of these 12, 400-level credits.

To:

1. A minimum of 45 credits in designated WGST major courses including 30 senior (300 or 400) level credits applicable to the major (a minimum of 12, 400-level credits). The 9, 400- level credits taken in the required core can be used to fulfill a portion of these 12, 400-level credits.

From:

2. 12 credits in the following required core courses:

To:

2. 27 credits in the following required core courses:

Add:

- INST 358 Aboriginal Women in Canada (3)
- WGST 301 Gender, Sexuality and Society (3)
- WGST 303 Issues in Women's Health (3)
- WGST/SOCI 345 Women and Work in Canada (3)
- WGST 422 Violence Against Women: A Global Perspective (3)

Remove:

3. 6 credits selected from the following WMST courses:
 - WGST 303 Issues in Women's Health (3)
 - WGST/SOCI 345 Women and Work in Canada (3)
 - WGST/HIST 363 The Women's West: Women and Canadian Frontier Settlement (3)
 - WGST/HIST 365 Girls and Women in Urban Canada, 1880 to 1940 (3)
 - WGST 422 Violence Against Women: A Global Perspective (3)

Change the list of electives as follows:

From:

Electives (27 credits selected from the following)

To:

Electives (18 credits selected from the following)

Remove:

- ANTH 375 The Anthropology of Gender (3)
- ENGL 423 Advanced Literary Theory (3)
- HIST 499 The History of the Family in Western Europe: From the Middle Ages to the Industrial Revolution (3)



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INST 358 Aboriginal Women in Canada (3)
LBST 331 Women, Workers, and Farmers: Histories of North American Popular Resistance (3)
POLI 383 Canadian Political Economy in a Global Era (3)
SOCI 316 Sociology of the Family (3)
SOCI 321 Sociology of Work and Industry (3)

Add:

ANTH 378 Human Sexualities (3)
ANTH 384 The Family in World Perspective (3)
POEC 395 Global Development Strategies (3)
SOCI 378 Social Problems and Social Movements (3)
SOCI 435 Theories of Social Change (3)

Under 'Recommendation:'

Change the contact as follows:

From: Before enrolling in this program, students should contact the Centre for Social Sciences.

To: Before enrolling in this program, students should contact Advising Services.

Thompson

The Academic Coordinator, Women's & Gender Studies, Centre for Interdisciplinary Studies, Faculty of Humanities & Social Sciences presented this item.

Carried

6. INFORMATION AND DISCUSSION ITEMS

6.1 2017-20 Comprehensive Institutional Plan (CIP) (Draft).

The Vice President, Academic (Interim) presented this item.

During the ensuing discussion, members noted the following:

Under Accessibility:

- Note the access and services available for students with disabilities
- Include statistics on students with disabilities
- Note the locations of students
- Note the characteristics of Alberta students compared with overall students
- Change 'Albertan' to 'Learner' in number 1 as AU is national/ international
- Need to ensure most current versions of technology are being used
- CIP framework does not let AU present itself fully as it limits the information to Alberta only

Under Quality:

- Need to ensure most current versions of technology are being used
- Note the contributions working student make to the economy
- Note national/international recognitions
- Note external bodies that recognize AU's programs and international collaborations (e.g., Greece collaboration)



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Under Affordability:

- Note efforts being made to reduce carbon footprint
- Explore funding opportunities offered by organizations/associations (e.g., Canadian Mental Health Association)
- Work with student associations to assist students in accessing financial aid

Under Accountability:

- Note program review activity
- Note stewardship and community engagement activities
- Note work done on restructuring of faculties, policies, procedures and processes

Under Coordination:

- Note AU's role in Campus Alberta, credit coordination, prior learning
- Note the interests in AU and they are interested in AU

Under Appendix C:

- Note research activities being completed/undertaken, provide examples

Members requested to provide feedback directly to the Associate Vice President, Research.

Under Appendix D:

Members requested to provide feedback on what plans and initiatives are being undertaken

Under Appendix E:

- Note more students come to AU than AU sends to other institutions
- Note what AU is doing regarding gender equality

6.2 Strategic Enrolment Management Indicators Q3.

The Vice President, Academic (Interim) and the Vice President, Advancement (Interim) presented this item.

6.3 Excellence in Teaching and Learning

Member Jensen expressed concern regarding the lack of upgrades to Moodle and commented Moodle be under the operational budget not the capital budget. She further noted she will be raising this issue at the upcoming GFC Academic Learning Environment Committee meeting.

7. SCHEDULE OF PENDING ITEMS

None

8. ADJOURNMENT

8.1 Motion 11-10 That the Academic Planning, Policy, and Standards Committee be adjourned.

MacLeod

Carried

The meeting adjourned at 11:17 a.m.