



Athabasca University General Faculties Council

Academic Planning, Policy, and Standards Committee

Approved Minutes for Meeting 14 of the Academic Planning, Policy, and Standards Committee held on August 22, 2017, in Room 1112, AU-Edmonton.

Present: Deborah Hurst (Chair), Donna Romyn, Alain May, Richard MacLeod, Margaret Edwards, Veronica Thompson, Lisa Carter, Mohamed Ally, Gwen Rempel, Shandip Saha, Eric Strikwerda, Ken Munyikwa, Dietmar Kennepohl, Larbi Esmahi, Joy Fraser, Margaret Kierylo, Helen Mayes, Nancy Parker, Helen Salzl

Regrets: Neil Fassina, Pamela Hawranik, Jacob Musila, Kay Devine, Debbie Fraser, Susan Moisey

Governance Staff: Eileen Hendy (Recording Secretary)

Others: Jill Hunter, Terra Murray, Rick Harland, Sheldon Krasowski

Call to Order

The Chair called the meeting to order at 8:30 a.m.

1. APPROVAL OF AGENDA

- 1.1 **Motion 14-01** That the Academic Planning, Policy, and Standards Committee approves the agenda as presented.

May

Carried

2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

No conflicts declared.

3. MINUTES

- 3.1 **Motion 14-02** That the Academic Planning, Policy, and Standards Committee approves the minutes of Meeting 13, held May 16, 2017, as amended.

Romyn

Amendments

5.5 – change ‘Coordinator of Enrolment’ to ‘Coordinator, Enrolment, Records & Examination Services

5.6 – change ‘Associated’ to ‘Associate’

Carried

4. BUSINESS ARISING FROM THE MINUTES

None

5. ACTION ITEMS

- 5.1 **Action** Approve rescinding Cross-listing of HUMN 360: East Meets West as HIST 359: East Meets West.

Motion 14-03 That the Academic Planning, Policy, and Standards Committee approves rescinding the cross-listing of Humanities (HUMN) 360: East Meets West as History (HIST) 359: East Meets West, effective August 22, 2017, as



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recommended by Faculty Council of Humanities and Social Sciences and Bachelor of Arts Program Council.

Thompson

Jill Hunter, Bachelor of Arts Program Director presented this item.

Carried

- 5.2 Action** Approve changes to the Post-Baccalaureate Diploma in Heritage Resources Management Program Regulations.

Motion 14-04 That the Academic Planning, Policy, and Standards Committee approves the following changes to the Post-Baccalaureate Diploma in Heritage Resources Management (PBDHRM) effective September 1, 2017, as recommended by Faculty Council of Graduate Studies and Faculty Council of Humanities and Social Sciences:

From:

Program Requirements

Total graduate credits in program (12 of these must be completed with AU including HERM 691) 18 credits

Core Courses (18)

HERM 501	Issues in Heritage Resources Management (3)
HERM 512	Advanced Methods in Heritage Research (3)
HERM 542	Issues in Planning Historic Places (3)
HERM 561	Advanced Issues in Interpretive Programming (3)
HERM 691	Heritage Diploma Practicum (6)

To:

Program Requirements

Total graduate credits in program (12 of these must be completed with AU including HERM 691) 18 credits

Core Courses (12)

HERM 501	Issues in Heritage Resources Management (3)
HERM 512	Advanced Methods in Heritage Research (3)
HERM 691	Heritage Diploma Practicum (6)

Elective Courses (6)

HERM 542	Issues in Planning Historic Places (3)
HERM 561	Advanced Issues in Interpretive Programming (3)
HERM 670	Industrial Heritage (3)
HERM 671	Documentation and Condition Assessment (3)
HERM 672	Heritage and Risk Management (3)
HERM 673	Architectural Conservation (3)

Thompson

The Dean Faculty of Humanities and Social Sciences presented this item, noting the following revision on page 1 of attachment 2 (PBDHRM Regulations tracked change document)

Under section 'Undergraduate Foundation Courses' –second bullet: replace 'transferring acceptable credits from a recognized institution or program' with 'having



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transcripts assessed by the HRM Program Director to receive Competency through prior undergraduate courses’.

Members discussed the impact of the effective date for current students and it was noted if required, the program director can approve exceptions.

Carried

5.3 Action

Approve changes to the title, number and credit value for Educational Psychology/Psychology (EDPY/PSYC) 400, the University Diploma in Inclusive Education Program Regulations and the Bachelor of Arts Minor in Inclusive Education Program Regulations.

Motion 14-05

That the Academic Planning, Policy and Standards Committee approves changing the title, number and credit value for Educational Psychology/Psychology (EDPY/PSYC) 400: Teaching and Managing the Child with Learning Difficulties (6) to Educational Psychology/Psychology EDPY/PSYC 403: Assessment and Instruction for Students with Diverse Needs (3), effective August 22, 2017, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Arts Program Council;

And further, that the Academic Planning, Policy, and Standards Committee approves the following changes to the University Diploma of Inclusive Education Program Regulations, back dated to September 1, 1999, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Arts Program Council:

- **Remove the following recommendation:**
It is strongly recommended that applicants have the equivalent of an introductory course in special education. If applicants do not have this equivalent course, they may take EDPY/PSYC 389 or EDPY 351 (or an equivalent) before taking any of the core courses. This course may be considered as one of the three-credit electives in the program.
- **Under “core courses (12 AU credits)”**
Remove the following statement: Complete the following courses through AU. Exceptions must be approved by the program director.
Change:
EDPY/PSYC 400: Teaching and Managing the Child with Learning Difficulties (6)
To:
EDPY/PSYC 400: Teaching and Managing the Child with Learning Difficulties (6)
Or
EDPY/PSYC 403: Assessment and Instruction for Students with Diverse Needs (3)
EDPY 351 Inclusive Education for Students with Diverse Needs (3)

And further, that the Academic Planning, Policy, and Standards committee approves the following changes to the University Diploma of Inclusive Education Program Regulations, for new registrations effective January 1, 2018, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Arts Program Council:

- **Remove the following recommendation:**
It is strongly recommended that applicants have the equivalent of an introductory course in special education. If applicants do not have this



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equivalent course, they may take EDPY/PSYC 389 or EDPY 351 (or an equivalent) before taking any of the core courses. This course may be considered as one of the three-credit electives in the program.

- Under “Core Courses (12 AU credits)”
Remove the following statement: Complete the following courses through AU. Exceptions must be approved by the program director.
Replace:
EDPY/PSYC 400: Teaching and Managing the Child with Learning Difficulties (6)
With:
EDPY/PSYC 403: Assessment and Instruction for Students with Diverse Needs (3)
EDPY 351: Inclusive Education for Students with Diverse Needs (3)
- Under “Elective Courses”
Remove:
EDPY 351: Inclusive Education for Students with Diverse Needs (3)

And further, that the Academic Planning, Policy, and Standards Committee approves the following changes to the Bachelor of Arts Minor in Inclusive Education Program Regulations back dated to September 1, 2010, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Arts Program Council:

- Under “Required Core courses (24 credits)”
Change:
EDPY/PSYC 400: Teaching and Managing the Child with Learning Difficulties (6)
To:
EDPY/PSYC 400: Teaching and Managing the Child with Learning Difficulties (6)
Or
EDPY/PSYC 403: Assessment and Instruction for Students with Diverse Needs (3)
PSYC 365: Behavior Modification Principles (3)

And further: that the Academic Planning, Policy, and Standards Committee approves the following changes to the Bachelor of Arts Minor in Inclusive Education Program Regulations for new registrations effective January 1, 2018, as recommended by the Faculty Council of Humanities and Social Sciences and the Bachelor of Arts Program Council:

- Under “Required Core Courses (24 credits)”
Replace:
EDPY/PSYC 400 Teaching and Managing the Child with Learning Difficulties (6)
With:
EDPY/PSYC 403 Assessment and Instruction for Students with Diverse Needs (3)
PSYC 365 Behavior Modification Principles (3)

Thompson

Jill Hunter, Bachelor of Arts Program Director presented this item.



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Members discussed the back dating of some of the amendments and it was noted this gives students options and there are timelines for finishing the degree.

It was suggested 'and' be added when students can select to complete one six credit course or two three courses. It was noted this will be done in the program regulations posted on the website.

Carried

5.4 Action

Approve cross listing NURS 609 Health: Trends and Issues, changes to the Master of Nursing Generalist Stream Program Regulations and the Master of Health Studies Program Regulations, and rescinding Motion 13-04 approved on May 16, 2017.

Motion 14-06 That the Academic Planning, Policy, and Standards Committee approves cross-listing NURS 609 Health: Trends and Issues as MHST 609 Health: Trends and Issues, effective May 16, 2017, as recommended by the Faculty Council of Health Disciplines and the Master of Nursing Generalist Stream (MNGen)/Master of Health Studies (MHS) Program Council.

And further, that the Academic Planning, Policy, and Standards Committee approves the following changes to the Master of Nursing Generalist Stream (MNGen) Program Regulations, effective September 1, 2017, as recommended by the Faculty Council of Health Disciplines and MNGen/MHS Program Council:

- **Remove MHST/NURS 607 Developing Successful Project and Program Proposals (3) as a Core Course**
- **Add MHST/NURS 607 Developing Successful Project and Program Proposals (3) to the list of Curriculum Courses**
- **Add the cross listed MHST/NURS 609 Health: Trends and Issues (3) as a Core Course**
- **Change the number of core courses required in the MN Gen from five to four courses and the number of curriculum courses required from four to five courses**
- **Remove MHST/NURS 607 Developing Successful Project and Program Proposals (3) as a required course for Post-Baccalaureate Nurse Practitioners seeking admission to the Master of Nursing: Generalist Program**
- **Add MHST/NURS 609 Health: Trends and Issues (3) as a required course for Post-Baccalaureate Nurse Practitioners seeking admission to the Master of Nursing: Generalist Program**

And further, that the Academic Planning, Policy, and Standards Committee approves the following changes to the Master of Health Studies (MHS) Program Regulations, effective September 1, 2017, as recommended by the Faculty Council of Health Disciplines and MNGen/MHS Program Council:

- **Remove MHST/NURS 607 Developing Successful Project and Program Proposals (3) as a Core Course**
- **Add MHST/NURS 607 Developing Successful Project and Program Proposals (3) to the list of Curriculum Courses**
- **Add MHST/NURS 609 Health: Trends and Issues (3) as a Core Course**

And further, that the Academic Planning, Policy, and Standards Committee approves rescinding Motion 13-04 approved on May 16, 2017:



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Motion 13-04: That the Academic Planning, Policy, and Standards Committee approves cross-listing NURS 609 Health: Trends and Issues as MHST 609 Health: Trends and Issues, effective May 16, 2017, as recommended by the Faculty Council of Health Disciplines and the Master of Nursing Generalist Stream (MNGen)/Master of Health Studies (MHS) Program Council.

AND further, that the Academic Planning, Policy, and Standards Committee approves the following changes to the Master of Nursing Generalist Stream (MNGen) Program Regulations, effective September 1, 2017, as recommended by the Faculty Council of Health Disciplines and MNGen/MHS Program Council:

- **Remove MHST/NURS 607 Developing Successful Project and Program Proposals (3) as a Core Course**
- **Add MHST/NURS 607 Developing Successful Project and Program Proposals (3) to the list of Curriculum Courses**
- **Add the cross listed MHST/NURS 609 Health: Trends and Issues (3) as a Core Course**
- **Change the number of core courses required in the MN Gen from five to four courses and the number of elective courses required from two to three courses**
- **Remove MHST/NURS 607 Developing Successful Project and Program Proposals (3) as a required course for Post-Baccalaureate Nurse Practitioners seeking admission to the Master of Nursing: Generalist Program**
- **Add MHST/NURS 609 Health: Trends and Issues (3) as a required course for Post-Baccalaureate Nurse Practitioners seeking admission to the Master of Nursing: Generalist Program**

AND further, that the Academic Planning, Policy, and Standards Committee approves the following changes to the Master of Health Studies (MHS) Program Regulations, effective September 1, 2017, as recommended by the Faculty Council of Health Disciplines and MNGen/MHS Program Council:

- **Remove MHST/NURS 607 Developing Successful Project and Program Proposals (3) as a Core Course**
- **Add MHST/NURS 607 Developing Successful Project and Program Proposals (3) to the list of Curriculum Courses**
- **Add MHST/NURS 609 Health: Trends and Issues (3) as a Core Course**

Edwards

Terra Murray, Program Director MHS/MN Gen presented this item.

Clarification was requested on what 'curriculum' courses were. Members were informed core course are specific courses that are required as part of the student's program of study. Curriculum courses are courses within the discipline (e.g., FHD grad courses) that students select to complete their program (e.g., course based students need to take 5, and they pick from a variety of courses offered within the program). Curriculum courses are essentially electives that students take from within the curricular programming (e.g., FHD graduate courses), so they are not 'open' or general electives taken outside the program.

Carried



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6. INFORMATION AND DISCUSSION ITEMS

6.1 Graduate Outcomes Survey – Class of 2013-14

Nancy Parker and Sheldon Krasowski, Office of Institutional Studies presented this item. It was noted programs with less than 20 responses are not included in chart 15 on page 16.

6.2 Student and Enrolment Profile 2016-17

Nancy Parker, Director, Institutional Studies presented this item. It was suggested a footnote defining what the colors mean be included on slide 8.

6.3 Strategic Enrolment Management Indicators 2017/18 Q1

Rick Harland, Vice President University Relations (Interim) presented this item.

7. SCHEDULE OF PENDING ITEMS

None

8. ADJOURNMENT

- 8.1 **Motion 14-07** **That the Academic Planning, Policy, and Standards Committee be adjourned.**
May **Carried**

The meeting adjourned at 9:19 AM.