



# Athabasca University General Faculties Council

## Academic Planning, Policy, and Standards Committee

Approved Minutes for Meeting 16 of the Academic Planning, Policy, and Standards Committee held on February 27, 2018, in Room 1222, AU-Edmonton and via Skype.

**Present:** Matthew Prineas (Chair), Terry Beckman, Lisa Carter, Marti Cleveland-Innes, Kay Devine, Margaret Edwards, Larbi Esmahi, Merlyn Foo, Debbie Fraser, Joy Fraser, Pamela Hawranik, Dietmar Kennepohl, Margaret Kierylo, Richard MacLeod, Helen Mayes, Shaun McQuitty, Susan Moisey, Ken Munyikwa, Nancy Parker, Gwen Rempel, Helen Salzl, Veronica Thompson

**Regrets:** Alain May, Donna Romyn, Shandip Saha, Eric Strikwerda

**Others:** Wendell Kisner, Terra Murray

**Governance Staff:** Carol Lund (University Secretary), Eileen Hendy (Recording Secretary)

### Call to Order

The Chair called the meeting to order at 8:30 AM

#### 1. APPROVAL OF AGENDA

- 1.1 **Motion 16-01** That the Academic Planning, Policy, and Standards Committee approves the agenda and thereby approves the consent agenda including the minutes of Meeting 15, held November 21, 2018, as presented.

Edwards

Carried

#### 2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

No conflicts declared.

#### 3. BUSINESS ARISING FROM THE CONSENT AGENDA

None

#### 4. DISCUSSION ITEMS

##### 4.1 **Imagine: Transforming Lives, Transforming Communities**

The Provost and Vice President Academic presented *Imagine: Transforming lives, Transforming Communities*, noting the plan:

- Was approved by the Board of Governors in December 2017
- Is the source document for all university planning
- Builds upon existing planning processes to ensure planning efforts are coordinated and aligned
- Will be discussed at the upcoming General Faculties Council meeting

Deans noted faculty strategic plans and initiatives are being reviewed to align with *Imagine*.

##### 4.2 **Teaching and Learning Framework**

The Provost and Vice President Academic presented this item, noting the following:

- The Teaching and Learning Framework is a key outcome on the *Imagine* roadmap
- The *Imagine* roadmap outlines the Teaching and Learning Framework be developed in 2018 with implementation in 2019



# Athabasca University General Faculties Council

## Academic Planning, Policy, and Standards Committee

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- A high level design document articulating the four streams (Beyond Open, Beyond Now, Beyond Norm, and Beyond Place) outlined in *Imagine* will provide direction and guide the development of the Teaching and Learning Framework
- A proposal to strike a steering committee for the Teaching and Learning Framework will be presented to General Faculties Council
- It is also proposed there be a small working group for each stream, reporting to the steering committee

### 4.3 Course and Program Review Update

The Provost and Vice President Academic provided an update on the Course and Program Review conducted in 2017, noting the following:

- The Office of the Provost and Vice President Academic is working with Deans/faculties to implement the Course and Program Review recommendations approved by General Faculties Council on December 18, 2017
- A FAQ has been developed to address questions that may arise with respect to implementation of the Course and Program Review recommendations approved by General Faculties Council
- The Course and Program Review that was undertaken aligns with the priority outcomes contained within *Imagine*.

### 4.4 MSc IS Review Report

The Dean, Faculty of Science and Technology provided introductory comments regarding the Master of Science: Information Systems (MSc IS) program review completed in 2017. The Graduate Program Director, provide an overview of the MSc IS program review process, general findings and recommendations.

It was noted the recommendation to increase the use of OER and online resources in courses aligns with *Imagine*. The Dean noted most of the courses in the MSc IS program are using OERs and this trend will continue with upcoming course revisions.

### 4.5 National College Health Assessment (NCHA) Survey

The Director, Institutional Studies presented this item.

It was noted a discussion is underway regarding a policy on the use of marijuana by students and staff on site.

## 5. ACTION ITEMS

- 5.1 Action Approve changing the laddering regulations for all certificate, diploma and master programs in the Centre for Distance Education to a less restrictive interpretation.

**Motion 16-02** That the Academic Planning, Policy, and Standards Committee approves changing the laddering regulations for all certificate, diploma, and master programs in the Centre for Distance Education, effective January 1<sup>st</sup>, 2018, as follows:

From: option to ladder from certificate or diploma into the master's degree.

To: option to ladder without restriction among the certificate, diploma and master's degree programs.

### Cleveland-Innes

It was noted the deletions shown on page one of the tracked change document (attachment 2) are not being deleted. The correct document will be sent to the



# Athabasca University General Faculties Council

## Academic Planning, Policy, and Standards Committee

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Associate Registrar to ensure the calendar correctly reflects the proposed amendments and to the Office of the University Secretariat for the official records.

It was further noted the wording for the proposed amendment in attachment 1 is different from what is in attachment 2. It was also suggested the full name of the programs be included in the proposed wording. The presenter agreed to revise the documents to reflect the suggestions.

It was suggested the effective date be February 27, 2018, not January 01, 2018. The mover accepted this as a friendly amendment.

The motion (restated) now reads:

**That the Academic Planning, Policy, and Standards Committee approves changing the laddering regulations for all certificate, diploma, and master programs in the Centre for Distance Education, effective February 27, 2018, as follows:**

**From: option to ladder from certificate or diploma into the master's degree.**

**To: option to ladder without restriction among the certificate, diploma and master's degree programs.**

**Carried**

- 5.2** Action Recommend approval to change the name of the "Master of Arts, specialization in Integrated Studies" to "Master of Arts, specialization in Interdisciplinary Studies."

**Motion 16-03 That the Academic Planning, Policy, and Standards Committee recommends General Faculties Council approves changing the name of the "Master of Arts, specialization in Integrated Studies" to "Master of Arts, specialization in Interdisciplinary Studies," effective upon approval from Alberta Advanced Education.**

**Thompson**

**Carried**

- 5.3** Action Approve changing the minimum verified hours of full-time equivalent direct clinical practices as a registered nurse prior to application for the Master of Nursing Nurse Practitioner Program.

**Motion 16-04 That the Academic Planning, Policy, and Standards Committee approves changing the minimum of 4,500 verified hours of full-time equivalent direct clinical practices as a registered nurse prior to application to 5,000 verified hours of full-time equivalent direct clinical practices as a registered nurse prior to application for the Master of Nursing Nurse Practitioner Program, effective April 1, 2018.**

**Debbie Fraser**

**Carried**

- 5.4** Action Approve changes to the Teaching Focus in the Masters of Nursing Generalist (MN:Gen) and Master of Health Studies (MHS) Program Regulations.

**Motion 16-05 That the Academic Planning, Policy, and Standards Committee approves changes the Teaching Focus in the Masters of Nursing Generalist (MN:Gen) and Master of Health Studies (MHS) Program Regulations, effective April 1, 2018, as follows:**



# Athabasca University General Faculties Council

## Academic Planning, Policy, and Standards Committee

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- (1) Open the Teaching Focus to the thesis route
- (2) Within the Teaching Focus, change the number of curricular courses from three (3) to two (2) AND change the number of electives required from one (1) to two (2), totaling 11 courses or 33 credit hours.

Edwards

Carried

5.5 Action

Approve adding Focus Areas to the Masters of Nursing Generalist and Master of Health Studies Programs Regulations.

**Motion 16-06**

**That the Academic Planning, Policy, and Standards Committee approves adding Focus Areas in Leadership and Health Research to the Masters of Nursing Generalist (MN:Gen) and Master of Health Studies (MHS) Program Regulations, effective April 1, 2018, as follows:**

### **Focus Areas in Leadership and Health Research**

**A focus area is a subject concentration within your degree program. Students in the course or thesis based route may elect to complete a focus area. Currently we offer a focus in three areas: Teaching (already existing), Leadership and Health Research (please note this focus area is closed to thesis students). Students must declare their selection with the Faculty of Health Disciplines Programs Office, or on their program application.**

**To pursue the course-based route in a focus area, students are required to complete four core courses, three focus area courses, two curriculum courses and two electives.**

**To pursue a thesis route in a focus area, students are required to complete 1 core course, 4 thesis courses, and 3 focus area courses.**

**Leadership Focus area courses: (MHST/NURS 604 Leadership Roles in Health, MHST/NURS 621 Coaching and Leading: The Human Side of Organizational Change, MHST/NURS 622 Understanding Organizations: Theory, Analysis and Application.)**

**Health Research focus area courses: (MHST/NURS 610 Evidence Based Practice in Health Care, MHST/NURS 712 Advanced Qualitative Methods for Health Research, MHST/NURS 713 Advanced Quantitative Methods for Health Research)**

Edwards

Carried

5.6 Action

Approve rescinding the cross-listing of MHST/NURS 601, closing NURS 601 and removing MHST 601 as an elective course in the Master of Nursing Generalist Program.

**Motion 16-07**

**That the Academic Planning, Policy and Standards Committee approves changes to the Masters of Nursing Generalist (MN:Gen) Program Regulations, effective April 1, 2018, as follows:**

- (1) Rescind cross-listing of course MHST 601/NURS 601 Philosophical Foundations of Health Care in the Master of Nursing Generalist (MN:Gen) program
- (2) Close NURS 601 Philosophical Foundations of Health Care in the MN:Gen Program



# Athabasca University General Faculties Council

## Academic Planning, Policy, and Standards Committee

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(3) Remove MHST 601 Philosophical Foundations of Health Care as an elective in the MN:Gen Program

Edwards

Carried

5.7 Action

Approved adding MHST/NURS 603 Facilitating Inquiry as core course to thesis route, and remove and close MHST/NURS 711 Advanced Research Methods in the Masters of Nursing Generalist (MN:Gen) and Master of Health Studies (MHS) Program Regulations.

Motion 16-08

**That the Academic Planning, Policy, and Standards Committee approves changes to the Masters of Nursing Generalist (MN:Gen) Program Regulations and the Master of Health Studies (MHS) Program Regulations, effective February 27, 2018, as follows:**

1. **ADD MHST/NURS 603 *Facilitating Inquiry* as a core course to the thesis route in the Master of Nursing: Generalist and Master of Health Studies programs.**
2. **Remove MHST/NURS 711 *Advanced Research Methods* as required course for the thesis route in the Master of Nursing: Generalist and Master of Health Studies programs.**
3. **Close MHST/NURS 711 *Advanced Research Methods* in the Master of Nursing: Generalist and Master of Health Studies programs.**

Edwards

Carried

5.8 Action

Approve changes to the non-program requirements for the Master of Nursing (MN) and the Master of Health Studies (MHS) Programs.

Motion 16-09

**That the Academic Planning, Policy, and Standards Committee approves changes to the non-program requirements for the Master of Health Studies and the Master of Nursing programs, effective May 01, 2018, as follows:**

**FROM: Visiting students and prospective students who have not yet been admitted to the MHS or MN program may be permitted to register in up to 2 MHST or NURS\* courses on a first-come, first-served basis, space permitting.**

**Note that if you wish to be considered for additional courses as a non-program student, prior approval is required. Contact the CNHS office at 1.800.788.9041, extension 6818 at least one month before the applicable course registration deadline.**

**TO: Visiting students and prospective students who have not yet been admitted to the MHS or MN program may be permitted to register in up to five approved MHST or NURS\* courses on a first-come, first-served basis, space permitting.**

Edwards

Carried



# Athabasca University General Faculties Council

## Academic Planning, Policy, and Standards Committee

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### 6. ADJOURNMENT

- 6.1 Motion 16-0** That the Academic Planning, Policy, and Standards Committee be adjourned.  
Edwards Carried

The meeting adjourned at 9:57 AM.