



Athabasca University General Faculties Council

Academic Planning, Policy, and Standards Committee

Approved Minutes for Meeting 17 of the Academic Planning, Policy, and Standards Committee held on April 24, 2018, in Room 1222, AU-Edmonton and via Skype.

Present: Matthew Prineas (Chair), Lisa Carter, Kay Devine, Margaret Edwards, Larbi Esmahi, Merlyn Foo, Joy Fraser, Pamela Hawranik, Deborah Hurst, Dietmar Kennepohl, Margaret Kierylo, Richard MacLeod, Alain May, Helen Mayes, Shaun McQuitty, Susan Moisey, Ken Munyikwa, Nancy Parker, Gwen Rempel, Donna Romyn, Shandip Saha, Helen Salzl,

Regrets: Marti Cleveland-Innes, Debbie Fraser, Eric Strikwerda, Veronica Thompson

Others: Ann Reynolds

Governance Staff: Carol Lund (University Secretary), Eileen Hendy (Recording Secretary)

Call to Order

The Chair called the meeting to order at 8:30 AM

1. APPROVAL OF AGENDA

- 1.1 **Motion 17-01** That the Academic Planning, Policy, and Standards Committee approves the agenda and thereby approves the consent agenda including the minutes of Meeting 16, held February 27, 2018, as presented.

Hawranik

Carried

2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

No conflicts declared.

3. DISCUSSION ITEMS

3.1 **IMAGINE: Transforming Lives, Transforming Communities**

The Provost and Vice President Academic provided an update on actions noted in the *Imagine: Transforming lives, Transforming Communities*, noting the following:

- Awaiting Ministry approval for program closures
- Integrated planning underway

3.2 **Teaching and Learning Framework**

The Provost and Vice President Academic presented this item, noting the following:

- GFC will be presented with a proposal to establish a Teaching and Learning Framework Steering Committee
- A communication plan is being developed
- Work is progressing on the Middle States Commission on Higher Education (MSCHE) monitoring report on learning outcomes assessment

3.3 **Draft Comprehensive Institutional Plan**

The Provost and Vice President Academic provided an update on the Draft Comprehensive Institutional Plan, noting the plan will be presented to GFC on May 09, 2018 and to the Board of Governors for approval on May 25, 2018. The plan must be submitted to GoA by June 30, 2018. A discussion was held and the following noted:



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- Concern expressed regarding the student information system update - moving from Banner to something different
- The word 'adult' should be deleted before 'learner' in the mission statement
- A policy is being developed to address corporate partners

3.4 Athabasca University Mandate Statement

A discussion was held on updating the mandate statement and the following suggested:

- Update language to reflect current environment (e.g., Indigenous)
- Expand collaborations
- Non-credit programming
- Align with strategic plans
- Revise to focus on open and flexible throughout the student's journey

It was suggested that the GoA guidelines for mandate statements be included for reference when presented to GFC.

4. ACTION ITEMS

- 4.1 Action Recommend approval to change the name of the "Bachelor of Commerce: e-Commerce Major" to "Bachelor of Commerce: Business Technology Management Major" effective upon approval from Alberta Advanced Education.

Motion 17-02 THAT the Academic Planning, Policy, and Standards Committee recommends that the General Faculties Council approves changing the name of the "Bachelor of Commerce: e-Commerce Major" to "Bachelor of Commerce: Business Technology Management Major" effective upon approval from Alberta Advanced Education.

Hurst

A discussion was held on the processes and impact on students when programs are renamed. It was noted there would be a teach out period for current students and new students would come into the newly named program. It was noted students who have been already been granted the credential would not get a parchment with the new name.

It was agreed the 'Proposal Template: Program/Specialization Name Change' going to Alberta Advanced Education will be updated to include how the University will accommodate current students enrolled in the program.

Carried

- 4.2 Action Approve changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations.

Motion 17-03 THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations to revise the list of Business Technology Management Major Core Courses effective September 1, 2001 as follows:

FROM:
"ECOM 420 Project in e-Commerce (required at AU)"

TO:
"ECOM 420 Project in e-Commerce (required at AU) or MGSC 405 Quantitative Approaches to Decision Making".

Hurst

Carried



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- 4.3** Action Approve changes to the Bachelor of Commerce (Post Diploma): Business Technology Management Major Program Regulations.
- Motion 17-04** **THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce (Post Diploma): Business Technology Management Major Program Regulations to revise the list of Business Technology Management Major Core Courses effective June 1, 2003 as follows:**
- FROM:**
“ECOM 420 Project in e-Commerce”
- TO:**
“ECOM 420 Project in e-Commerce or MGSC 405 Quantitative Approaches to Decision Making”.
- Hurst** **Carried**
- 4.4** Action Approve changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations (regular and post diploma routes).
- Motion 17-05** **THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations (regular and post diploma routes) to revise the list of Business Technology Management Major Core Courses effective September 1, 2010 to November 5, 2012 as follows:**
- FROM:**
“ORGB 430 Information Systems and Organizational Design or ECOM 425 e-Commerce Security, Legal Issues, and Ethics”
- TO:**
“ORGB 430 Information Systems and Organizational Design or ECOM 425 Security, Legal Issues, and Ethics or COMP 361 Systems Analysis and Design”.
- Hurst** **Carried**
- 4.5** Action Approve changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations (regular and post diploma routes).
- Motion 17-06** **THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations (regular and post diploma routes) to revise the list of Business Technology Management Major Core Courses effective November 6, 2012 as follows:**
- FROM:**
“ECOM 425 Security, Legal Issues, and Ethics”
- TO:**
“ECOM 425 Security, Legal Issues, and Ethics or COMP 361 Systems Analysis and Design”.
- Hurst** **Carried**



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- 4.6** Action Approve changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations.
- Motion 17-07** **THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations to remove ECOM 420 *Project in e-Commerce* from the residency requirement effective September 1, 2001 to August 31, 2006 as follows:**
- FROM:**
“A minimum of 30 Athabasca University credits is required throughout the program including six credits in ADMN 404 and ECOM 420.”
- TO:**
“A minimum of 30 Athabasca University credits is required throughout the program including ADMN 404”.
- Hurst** **Carried**
- 4.7** Action Approve changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations.
- Motion 17-08** **THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations to remove ECOM 420 *Project in e-Commerce* and ORGB 430 *Information Systems and Organizational Design* from the residency requirement effective September 1, 2006 to August 31, 2009 as follows:**
- FROM:**
“Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in Years 3 and 4. These 30 credits must include ADMN 404, ECOM 420, and ORGB 430 (9 credits) plus 9 credits from the list of core courses for Years 3 and 4.”
- TO:**
“Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in Years 3 and 4. These 30 credits must include ADMN 404 plus 9 credits from the list of core courses for Years 3 and 4”.
- Hurst** **Carried**
- 4.8** Action Approve changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations.
- Motion 17-09** **THAT the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Commerce: Business Technology Management Major Program Regulations to remove ECOM 420 *Project in e-Commerce* from the residency requirement effective September 1, 2010 as follows:**
- FROM:**
“Residency requirement: A minimum of 30 credits must be obtained through Athabasca University, including ADMN 404, in Years 3 and 4. These 30 credits must include ADMN 404 and ECOM 420 plus 9 credits from the list of core courses for Years 3 and 4.”



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TO:

“Residency requirement: A minimum of 30 credits must be obtained through Athabasca University, including ADMN 404, in Years 3 and 4. These 30 credits must include ADMN 404 plus 9 credits from the list of core courses for Years 3 and 4“.

Hurst

Carried

4.9 Action Approve the removal of cross-listing of HSRV370 with CRJS370 Youth Justice.

Motion 17-10 That Academic Planning, Policy, and Standards Committee approves the removal of cross-listing of HSRV370 with CRJS370 Youth Justice.

Fraser

It was suggested the effective date be added to the motion. The mover accepted this as a friendly amendment.

The motion (restated) now reads:

That Academic Planning, Policy, and Standards Committee approves the removal of cross-listing of HSRV370 with CRJS370 Youth Justice, effective April 24, 2018.

Carried

4.10 Action Recommend approval of Academic Planning, Policy, and Standards Committee Terms of Reference and Membership.

Motion 17-11 **That the Academic Planning, Policy, and Standards Committee recommends to General Faculties Council approval of the Academic Planning, Policy, and Standards Committee Terms of Reference and Membership, effective May 09, 2018.**

Romyn

A discussion was held on the GFC Governance Review Working Group proposed amendments to the GFC Academic Planning, Policy, and Standards Committee Terms of Reference and Membership.

It was suggested this motion be deferred as it is being requested there be a discussion held at GFC regarding the integration of Centre of Distance Education with the Faculty of Humanities and Social Sciences. It was noted this integration is not a merger but a movement of programs and personnel – the centre itself remains.

It was agreed the Indigenous representative be academic staff or non-academic staff as defined by the GFC Rules (provisions 1.1 and 1.9).

It was noted, in addition to the full-time academic faculty members serving on APPSC, that the Deans are all members of APPSC and as such, there is representation from graduate and doctoral programs.

Carried

Discussion ensued regarding non-credit courses. Further discussion will be held with the Deans regarding this matter.



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5. BUSINESS ARISING FROM THE CONSENT AGENDA
None

6. ADJOURNMENT

6.1 Motion 17-12 That the Academic Planning, Policy, and Standards Committee be adjourned.
Hurst Carried

The meeting adjourned at 10:24 AM.