



Athabasca University General Faculties Council

Academic Planning, Policy, and Standards Committee

Approved Minutes for Meeting 18 of the Academic Planning, Policy, and Standards Committee held on June 19, 2018, in Room 1222, AU-Edmonton and via Skype.

Present: Matthew Prineas (Chair), Lisa Carter, Kay Devine, Larbi Esmahi, Merlyn Foo, Joy Fraser, Pamela Hawranik, Deborah Hurst, Dietmar Kennepohl, Alain May, Helen Mayes, Shaun McQuitty, Nancy Parker, Gwen Rempel, Donna Romyn, Shandip Saha, Eric Strikwerda, Veronica Thompson

Regrets: Debbie Fraser, Marti Cleveland-Innes, Paul Jerry, Margaret Kierylo, Richard MacLeod, Susan Moisey, Ken Munyikwa, Helen Salzl

Others: Laura Barakeris

Governance Staff: Carol Lund (University Secretary), Laura Knoblock (Recording Secretary)

Call to Order

The Chair called the meeting to order at 8:33 AM

1. APPROVAL OF AGENDA

- 1.1 **Motion 18-01** That the Academic Planning, Policy, and Standards Committee approves the agenda and thereby approves the consent agenda including the minutes of Meeting 17, held April 24, 2018, as presented.

Romyn

Carried

2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

No conflicts declared.

3. DISCUSSION ITEMS

3.1 Teaching and Learning Framework

The Provost and Vice President Academic provided an update on the Teaching and Learning Framework noting the following:

- 44 faculty and staff members are involved with the teaching and learning framework
- a steering committee and 4 workstream groups have been established
- a series of meetings of the core teams will be held throughout the summer
- a webinar will be held in July and August to update the community and get feedback
- a preliminary draft of the framework will be completed by the end of August and will be shared with all groups
- a community wide open forum is scheduled for September 18th
- following the forum, the draft framework will be refined through consultations with the groups and will be presented to APPSC and GFC in November



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4. ACTION ITEMS

4.1 Action Approve changes to the Doctor of Business Administration Program Regulations.

Motion 18-02 That the Academic Planning, Policy, and Standards Committee approves changes to the Doctor of Business Administration (DBA) Program Regulations, effective June 19, 2018, as follows:

Transfer Student Procedures

FROM:

2.5 DBA students wishing to transfer from other doctoral programs will be considered on a case-by-case basis, in all cases they must meet the DBA admission requirements and complete at least 50% of their doctoral courses and all DBA dissertation requirements with Athabasca University.

TO:

2.5 DBA students wishing to transfer from other accredited doctoral programs will be considered on a case-by-case basis. In all cases, they must meet the DBA admission requirements and complete at least 50% of their doctoral courses and all DBA dissertation requirements with Athabasca University. Applicants must provide all materials as outlined in Section 2.1, with the exception that at least one letter of reference must be provided by an academic from the institution from which the applicant is transferring. Courses being considered for transfer credit must be from a fully accredited institution. To apply for transfer of credit, applicants are responsible for all applicable fees and must submit the following documents: 1) official transcripts showing the successful completion of the courses to be transferred; and 2) course descriptions. The DBA Admissions Committee will review these documents to determine whether transfer credits will be permitted.

Hurst

Discussion ensued regarding the transfer credit process.

Carried

4.2 Action Approve the Minor in Heritage Resources Management in the 4-year Bachelor of Arts Degree.

Motion 18-03 That the Academic Planning, Policy and Standards Committee approves the Minor in Heritage Resources Management in the 4-year Bachelor of Arts degree, effective July 1, 2018.

Thompson

A discussion ensued regarding the interest and demand for a minor in heritage management; and the options for Bachelor of Arts degree program students.

Carried



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4.3 Action Approve changes to the Bachelor of Professional Arts Major in Human Services Program Regulations.

Motion 18-04 That the Academic Planning, Policy and Standards Committee approves changes to the Bachelor of Professional Arts Major in Human Services Program Regulations, effective June 19, 2018, as follows:

HSRV489 – Capstone: A Synthesis of Program Learning Outcomes must be taken as the final course in the program. Therefore, all other courses in the BPA-HSRV are prerequisites. (HSRV489 may be taken concurrently with up to three 3-credit options/elective courses, if they are the final courses needed to complete the degree. The required HSRV courses cannot be taken concurrently with HSRV489).

Thompson

A discussion ensued supporting the proposal.

Carried

5. BUSINESS ARISING FROM THE CONSENT AGENDA
None

6. ADJOURNMENT

6.1 Motion 18-05 That the Academic Planning, Policy, and Standards Committee be adjourned.
Thompson **Carried**

The meeting adjourned at 9:11 AM.