



Athabasca University General Faculties Council

Academic Planning, Policy, and Standards Committee

Approved Minutes for Meeting 19 of the Academic Planning, Policy, and Standards Committee held on August 21, 2018, in Room 1223, AU-Edmonton and via Skype.

Present: Matthew Prineas (Chair), Lisa Carter, Mark Crawford, Joy Fraser, Shawn Fraser, Richard Huntrods, Pamela Hawranik, Deborah Hurst, Margaret Kierylo, Richard MacLeod, Alain May, Shaun McQuitty, Nancy Parker, Kristin Petrovic, Helen Salzl, Mike Sosteric, Veronica Thompson, John Ulici-Petrut, Angela Workman-Stark

Regrets: Larbi Esmahi, Debbie Fraser, Merlyn Foo, Paul Jerry, Helen Mayes, Gwen Rempel

Governance Staff: Carol Lund (University Secretary), Eileen Hendy (Recording Secretary)

Call to Order

The Chair called the meeting to order at 8:30 AM

1. APPROVAL OF AGENDA

- 1.1 **Motion 19-01** That the Academic Planning, Policy, and Standards Committee approves the agenda and thereby approves the consent agenda including the minutes of Meeting 18, held June 19, 2018, as presented.

Hawranik

Carried

2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, members were asked by the Chair to declare any conflict they may have with respect to the meeting agenda.

No conflicts declared.

3. DISCUSSION ITEMS

3.1 Teaching and Learning Framework

The Provost and Vice President Academic provided an update on the work being completed by the steering committee and teams on the Teaching and Learning Framework.

4. ACTION ITEMS

- 4.1 **Action** Approve changes to the University Certificate in Finance Regulations.

Motion 19-02 THAT the Academic Planning, Policy, and Standards Committee approve changes to the University Certificate in Finance Regulations, effective September 1, 2018, as follows:

- Remove ADMN 232 [Introduction to Management] and FNCE/ECON 300 [Financial Economics] from the required courses list
- Add ADMN 232 [Introduction to Management], FNCE 300/ECON 300 [Financial Economics] and LGST 369 [Commercial Law] to the electives courses list
- Remove FNCE 322 [Personal Finance] and FNCE 470 [Portfolio Management] from the electives courses list



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- Add FNCE 322 [Personal Finance] and FNCE 470 [Portfolio Management] to the required courses list

Hurst

It was noted the proposed changes have and are being communicated to students.

Carried

4.2 Action Approve changes to the Faculty of Graduate Studies Masters' Thesis Route Guidelines.

Motion 19-03 THAT the Academic Planning, Policy, and Standards Committee approves the following updates to the Faculty of Graduate Studies Masters' Thesis Route Guidelines, effective August 21, 2018:

- Change name from 'Masters' Thesis Route Guidelines' to 'Masters' Thesis Route Regulations'
- Grammatical changes throughout
- Add a short paragraph on what a thesis is (Section 1.0)
- Remove references to doctoral dissertation
- Change 'academic unit graduate program designate' to 'graduate program designate'
- Include a definition of 'at arm's length' (Section 5.2)
- Add a brief description of a 'Pass' at both oral exams (Sections 3.2 and 6.4)
- List the content that should be included in a proposal (Section 3.0)
- Add a section on previously published thesis material (Section 5.4)

S. Fraser

A discussion was held on the proposed changes. It was agreed further consultation would be conducted. The mover withdrew the motion.

Withdrawn

5. BUSINESS ARISING FROM THE CONSENT AGENDA
None

6. ADJOURNMENT

6.1 Motion 19-04 That the Academic Planning, Policy, and Standards Committee be adjourned.

Crawford

Carried

The meeting adjourned at 9:23 AM.