



Athabasca University General Faculties Council

Student Awards Committee

Approved minutes for Meeting 26 of the Student Awards Committee held on January 30, 2018, in the Governing Council Chambers, AU-Athabasca.

Present: Richard MacLeod (Chair), Teresa Rose, Roland Treu, Kimberley Lamarche, Shabnam Inanloo Dailoo, Mira Singh, Brandon Simmons, Valerie Olver, Kathy Bury

Regrets: Sabine Graf, Rick Harland

Governance Staff: Carol Lund, University Secretary, Eileen Hendy (Recording Secretary)

Others: Leslie Bergin

Call to Order

The Chair called the meeting to order at 9:00 AM

1. APPROVAL OF AGENDA

- 1.1 **Motion 26-01** That Student Awards Committee approves the agenda as presented.

Inanloo Dailoo

Carried

2. CONFLICT OF INTEREST

- 2.1 **Action** Subject to the Conflict of Interest provision of the General Faculties Council Rules, the Chair asked members to declare any conflict that may have with respect to the meeting agenda.

No conflicts declared.

3. MINUTES

- 3.1 **Motion 26-02** That Student Awards Committee approves the minutes of Meeting 25 held on October 24, 2017, as presented.

Treu

Carried

4. BUSINESS ARISING FROM THE MINUTES

None

5. ACTION ITEMS

- 5.1 **Action** Approve description and criteria for the Sunny Bleich Completion Bursary for Undergraduate Students.

- Motion 26-03** That the Student Awards Committee approves the description and criteria for the Sunny Bleich Completion Bursary for Undergraduate Students, effective February 1, 2018, as follows:

Award Description	Proposed Schedule	Amount
Name of Award: Sunny Bleich Completion Bursary for Undergraduate Students	October 15 th – annually for 5 years.	\$820
Donor: Robin Bleich	2018 2019	Payment is in the form of a tuition credit



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<p>Description of Bursary: The Sunny Bleich Completion Bursary for Undergraduate Students is intended to assist AU degree program students with continuation of their education without interruption to their studies due to financial need.</p> <p>Application Criteria: Applicants must have no more than 15 AU credits to complete for their undergraduate degree. Minimum GPA of 2.0 is required. Open to residents of Canada. Recipients may receive the bursary once.</p> <p>Bursary selection will be made based on demonstrated financial need.</p>	2020 2021 2022	on student account
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Treu

The Coordinator, Student Awards & Financial Aid presented this item.

Carried

5.2 Action

Approve description and criteria for the William S. Herron Family Charitable Foundation First in Family Awards for Calgary and Area Students.

Motion 26-04

That the Student Awards Committee approves the description and criteria for the William S. Herron Family Charitable Foundation First in Family Awards for Calgary and Area Students, effective February 1, 2018, as follows:

Award Description	Proposed Schedule	Amount
<p>Name of Award: William S. Herron Family Charitable Foundation First in Family Awards for Calgary and Area Students</p> <p>Donor: William S. Herron Family Charitable Foundation</p> <p>Description of Award William S. Herron Family Charitable Foundation First in Family Awards offer recognition and financial support to Athabasca University program students who live in Calgary and area who are the first in their families to attend a post-secondary institution.</p> <p>Application Criteria:</p> <ul style="list-style-type: none"> • Successfully completed at least 9 credits at AU and be enrolled in an undergraduate degree program at AU. • Neither grandparents, parents, nor siblings have earned a post-secondary credential, i.e. university, college or technical diploma, certificate or degree. 	Annually - October 15 2018 2019 2020 2021 2022	Two (2) x \$2000



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<ul style="list-style-type: none"> Students must be residents of Calgary and area including the City of Calgary, City of Airdrie, MD of Foothills No. 31, Mountainview County, Rockyview County, Wheatland County and Improvement District No. 9 (Banff)** Students may only receive the award once <p>Selection Criteria: Please answer the following question about your educational background: Please describe the educational achievements of your family (grandparents, parents and siblings) and explain how a university education would impact your life?</p> <p>Selection Criteria and Process</p> <ul style="list-style-type: none"> Formal selection committee evaluation of short essay responses to questions pertaining to their family education status. ** Residency eligibility will be determined by using Government of Alberta, Municipal Services document titled, <i>Specialized & Rural Municipalities & their Communities</i>, dated November 6, 2017. 		
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Rose

The Coordinator, Student Awards & Financial Aid and Senior Institutional Advancement Officer presented this item.

Carried

5.3 Action

Approve change the value of the Athabasca University PLAR Bursary.

Motion 26-05

That the Student Awards Committee approves the change in the value of the Athabasca University PLAR Bursary, effective January 31, 2018, as follows:

- From: \$750 towards the PLAR assessment fee.**
- To: PLAR assessment fee, not to exceed \$1000.**

The award description will read as follows:

Award Description	Proposed Schedule	Amount
Name of Award: Athabasca University PLAR Bursary	February 15 th Annually	PLAR Assessment fee, not to exceed \$1000



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<p>Donor: Athabasca University</p> <p>Description of Award: The AU PLAR (Prior Learning Assessment and Recognition) Bursary will enable applicants in financial need to have access to AU's PLAR process and, as a result, the credit that results from that process.</p> <p>Conditions of Eligibility and Selection Criteria</p> <ul style="list-style-type: none"> • Be a current AU undergraduate program student. • Have contacted the Centre for Learning Accreditation (CLA) to confirm PLAR relevance to program. • Demonstrated financial need that inhibits engagement in the PLAR process. • Additional circumstances may be taken in to consideration. 		
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Singh

The Coordinator, Student Awards & Financial Aid presented this item.

The number of expected applications was discussed.

Carried

5.4 Action

Approve change in the annual budget, maximum number and application process for the AU Access to Students with Disabilities Education Bursary.

Motion 26-06

That the Student Awards Committee approves the changes for the AU Access to Students with Disabilities Education Bursary, effective February 15, 2018, as follows:

- **From: Maximum annual budget of up to \$10,000.**
- **To: Maximum annual budget of up to \$20,000.**

and

- **From: No specified number of bursaries available to one student.**
- **To: Recipients eligible to receive maximum lifetime limit of 2 bursaries.**

and

- **From: Annual application deadline of October 15th**
- **To: Quarterly application deadlines.**



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The award description will read as follows:

Award Description	Proposed Schedule	Amount
<p>Name of Award: AU Access to Students with Disabilities Education Bursary</p> <p>Donor: Athabasca University</p> <p>Description of Award: The AU Access to Students with Disabilities Bursary will be awarded to a student, or potential student, with an identified learning, physical, or psychiatric disability. A disability is a functional limitation resulting from a physical, sensory, or psychiatric impairment, which, for an indefinite period, affects the ability of the student to perform the activities necessary to participate fully in post-secondary learning.</p> <p>Applicants must have expressed significant determination to commence studies at Athabasca University but be facing a financial need barrier that prevents them from proceeding or continuing post-secondary studies at AU.</p> <p>Conditions of Eligibility and Selection Criteria</p> <ul style="list-style-type: none"> • Be admitted to an AU undergraduate or graduate program. • Have an identified learning, physical, or psychiatric disability, as defined in the description above. • Student must be registered with the AU – Access to Students with Disabilities (ASD) Office. • Lack of availability of alternative funding sources and/or met need. • Demonstrate financial need. <p>Recipients will be eligible to apply for a second bursary upon successful completion of the course the initial bursary paid for. Maximum lifetime limit to any one student is two bursaries.</p>	<p>Up to \$5000 per quarter Total annual budget not exceeding \$20,000</p> <p>March 15 June 15 September 15 December 15</p>	<p>Tuition fee credit for one, 3 credit course</p>

Treu

The Coordinator, Student Awards & Financial Aid presented this item.

The awarding of the bursary for students and potential students are placed on the student's account.

Carried



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5.5 Action Approve changes for the AU Access to Students with Disabilities Technology & Support Services Bursary.

Motion 26-07 That the Student Awards Committee approves the changes for the AU Access to Students with Disabilities Technology & Support Services Bursary, effective February 15, 2018, as follows:

- **From: Maximum individual bursary up to \$4000.**
- **To: Maximum individual bursary up to \$3000.**

and

- **From: No specified number of bursaries available to one student.**
- **To: Recipients eligible to receive maximum lifetime limit of \$3000.**

and

- **From: Annual application deadline of October 15th**
- **To: Ongoing, open until maximum annual budget of \$30,000 is fully expended.**

The award description will read as follows:

Award Description	Proposed Schedule	Amount
<p>Name of Award: AU Access to Students with Disabilities Technology & Support Services Bursary</p> <p>Donor: Athabasca University</p> <p>Description of Award: The AU Access to Students with Disabilities Technology & Support Services Bursary is intended to financially assist AU program students (undergraduate or graduate) who have an identified learning, physical, or psychiatric disability and have a verified need for assistive technology or support services. A disability is a functional limitation resulting from a physical, sensory, or psychiatric impairment, which, for an indefinite period, affects the ability of the student to perform the activities necessary to participate fully in post-secondary learning.</p> <p>Conditions of Eligibility and Selection Criteria</p> <ul style="list-style-type: none"> • Be a current active AU undergraduate or graduate program student. • Have an identified learning, physical, or 	<p>Ongoing</p>	<p>\$3000 maximum lifetime limit to any one student.</p>



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<p>psychiatric disability, as defined in the description above.</p> <ul style="list-style-type: none"> • Student must be registered with the AU – Access to Students with Disabilities (ASD) Office. • Verified need for technology and/or support services as determined by the Assistive Technologist, and/or ASD Office. • Lack of availability of alternative funding sources and/or unmet need. • Demonstrate financial need. • A vendor quotation that supports the requests for technology or support service expenditures. <p>Preference will be given to students who are not eligible for alternative funding sources via the 'Canada Studies Grant for Students with Disabilities'. Proof of application, approval and/or denial is required.</p> <p>Students awarded the AU Access to Students with Disabilities Technology & Support Services Bursary will be required to provide receipt(s) for proof of purchase of equipment or services within one month of receipt of the bursary notification.</p>		
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Rose

The Coordinator, Student Awards & Financial Aid presented this item.

Carried

6. INFORMATION AND DISCUSSION ITEMS

6.1 Information Student Awards Unit Report of Activities October 01, 2017 to December 31, 2017.
The Coordinator, Student Awards & Financial Aid presented this item.

6.2 Information Student Awards Financial Report for the period April 1, 2017 to December 31, 2017.

The Manager, Financial Operations presented this item.

It was noted the total amount of funds disbursed last year was approximately 1.3 million dollars.

6.3 Information Student Awards Strategic and Operational Plan (Verbal Update)
The Registrar provided an update on the Student Awards Strategic and Operational Plan, noting Deans will be contacted to recommend person(s) to review the draft plan.

It was also noted recommendations for disbursement of unrestricted funds will be presented to GFC for approval.

7. SCHEDULE OF PENDING ITEMS



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None

8. ADJOURNMENT

8.1 Motion 26-08 That the meeting be adjourned.

Treu

Carried

The meeting adjourned at 9:20 AM.