

Athabasca University General Faculties Council
Academic Excellence Awards Committee (AEAC)

Terms of Reference

Approved November 08, 2011 (GFC Motion 01-03)
Amended July 09, 2015 (GFC Motion 27-06)

The *Post-Secondary Learning Act* gives the Athabasca University General Faculties Council (GFC) responsibility, subject to the authority of The Governors of Athabasca University, over “academic affairs” (section 26(1)) and over “academic awards” (section 26(1)(m)), including the ability to delegate (section 26(3)). GFC has thus established an Academic Excellence Awards Committee and has delegated certain powers to its Academic Excellence Awards Committee.

The complete wording of the section(s) of the *Post-Secondary Learning Act*, as referred to above, and any other related sections, should be checked in any instance where formal jurisdiction or delegation needs to be determined.

Academic Excellence Awards Committee has the following powers and duties:

1. Adjudicate the Craig Cunningham Memorial Award for Teaching Excellence (CCMATE), the President’s Award for Research and Scholarly Excellence (PARSE), President’s Award for Tutoring/Mentoring Excellence (PATME), and any other relevant awards.
2. Review academic excellence awards policies and criteria, and recommend to the Academic Planning, Policy, and Standards Committee revisions to policies governing these awards.
3. Recommend to GFC on any other matter deemed by Academic Excellence Awards Committee to be within the purview of its general responsibility.
4. Biannually review the Terms of Reference for the Committee and recommend any changes to GFC.
5. Where the Chair of Academic Excellence Awards Committee deems it necessary, a special meeting of the Committee shall be called to deal with urgent matters.