

Athabasca University General Faculties Council

Student Academic Appeals Committee (SAAC)

Terms of Reference

Approved November 08, 2011 (GFC Motion 01-03)

Amended July 09, 2015 (GFC Motion 27-06)

The *Post-Secondary Learning Act* gives The Governors of Athabasca University responsibility for students and Athabasca University General Faculties Council (GFC) responsibility, subject to the authority of The Governors of Athabasca University, over “academic affairs” (section 26(1)), “general supervision of student affairs”, including authority concerning “student discipline” (section 31), and the ability to delegate (section 26(3)). GFC has thus established a Student Academic Appeals Committee and has delegated certain powers to its Student Academic Appeals Committee.

The complete wording of the section(s) of the *Post-Secondary Learning Act*, as referred to above, and any other related sections, should be checked in any instance where formal jurisdiction or delegation needs to be determined.

Student Academic Appeals Committee is responsible for dealing with matters related to student academic misconduct and has the following powers and duties:

1. Adjudicate appeals on penalties for academic misconduct.
2. Adjudicate appeals on institutional procedure and policy when a policy does not specify that a University Officer has final decision making authority.
3. Recommend to GFC on any other matter deemed by the Student Academic Appeals Committee to be within the purview of its general responsibility.
4. Biannually review the Terms of Reference for the Committee and recommend any changes to GFC.
5. Where the Chair of Student Academic Appeals Committee deems it necessary, a special meeting of the Committee shall be called to deal with urgent matters.