

Athabasca University General Faculties Council

Student Awards Committee (SAC)

Terms of Reference

Approved November 08, 2011 (GFC Motion 01-03)

Amended July 09, 2015 (GFC Motion 27-06)

The *Post-Secondary Learning Act* gives the Athabasca University General Faculties Council (GFC) responsibility, subject to the authority of The Governors of Athabasca University, over “academic affairs” (section 26(1)) and “to make rules and regulations respecting academic awards” (section 26(1)(m)), including the ability to delegate (section 26(3)). GFC has thus established a Student Awards Committee and has delegated certain powers to its Student Awards Committee.

The complete wording of the section(s) of the *Post-Secondary Learning Act*, as referred to above, and any other related sections, should be checked in any instance where formal jurisdiction or delegation needs to be determined.

In dealing with all matters related to student awards, Student Awards Committee has the following powers and duties:

1. Approve new undergraduate and graduate student awards.
2. Approve changes to any undergraduate and graduate student award already approved.
3. Approve the minimum value of an award for undergraduate and graduate students, and review that value regularly.
4. Approve the definition of a full normal course load for purposes of awards where more than one faculty and/or centre is involved.
5. Recommend to Academic Planning, Policy, and Standards Committee on any new policy or revisions to existing policy governing awards for undergraduate and graduate students.
6. Recommend to GFC approval of the student awards strategic plan.
7. Report on the Student Academic Awards Program annually.
8. Recommend to GFC on any other matter deemed by Student Awards Committee to be within the purview of its general responsibility.
9. Biannually review the Terms of Reference for the Committee and recommend any changes to GFC.
10. Where the Chair of Student Awards Committee deems it necessary, a special meeting of the Committee shall be called to deal with urgent matters.