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## Undergraduate Honours List Policy

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<b>Policy Sponsor:</b>	Office of the Registrar
<b>Policy Contact:</b>	Registrar
<b>Policy Number:</b>	143
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<b>Approval Group:</b>	AUAC
<b>Approval Date:</b>	January 27, 2010
<b>Review Date:</b>	December, 2014
<b>Procedures:</b>	<a href="#">Undergraduate Honours List Procedures (143a)</a>

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### Purpose

This policy explains how and when undergraduate students qualify for the Honours List at Athabasca University (AU).

### Definitions

<b>Grade Point</b>	A numerical value between 0 and 4.00 assigned to a letter grade.
<b>Grade Point Average (GPA)</b>	A weighted average calculated by taking the sum of (grade point(s) x credit hours)/(sum of credit hours). Transfer credit and PLAR credit are not considered in the GPA calculation.
<b>Official Student Record</b>	An official document issued by AU that confirms courses completed and the grades achieved in those courses. This is also called the transcript.



<b>Program Benchmark</b>	The point at which a student successfully completes 30, 60, 90 or 120 credits towards an undergraduate program credential.
<b>Program GPA</b>	The grade point average calculated from the grades of the courses completed toward a specific program. The program GPA is used for program graduation requirements, awards, honours list, graduation with distinction and great distinction.
<b>Time Period</b>	The six-month time period (either January 1st to June 30th or July 1st to December 31st) in which the student attains the program benchmark.
<b>Transcript</b>	An official document issued by AU that confirms courses completed and the grades achieved in those courses. This is also called the official student record.

### **Policy Statements**

AU will publish an Honours List twice a year listing undergraduate program students who have achieved a program GPA of 3.60 or higher in the last 30 credits that contributed to the program benchmark. The 30 credits can be a combination of transfer credit and a minimum of 15 AU credits.

Only the AU courses that students have completed toward an undergraduate credential will be used in the program GPA calculation.

Students will be notified by the Office of the Registrar when they have qualified for the Honours List. Athabasca University does not recognize Honours List recipients on the official student record.

Students must meet the following conditions to be deemed eligible for the Honours List:

- a. Be enrolled in an undergraduate program.
- b. Have completed a minimum of 15 AU credits at the program benchmark.
- c. Have reached a program benchmark in their program in the six-month time periods ending June 30 or December 31.
- d. Have achieved a grade point average of 3.60 or higher on the AU credits earned since the previously recognized program benchmark up to the current program benchmark (e.g. 1 – 30 credits or 31 – 60 credits or 61 – 90 credits, or 91 – 120 credits).



- e. Have any combination of transfer credit and a minimum of 15 AU credits that are collectively recognized towards an undergraduate credential. A “P” indicating a pass in pass/fail grade mode contributes towards credit earned but is not included in the GPA calculation.
- f. Not have any current penalties associated with academic or non-academic misconduct on their student record.

### **Applicable Legislation and Regulations**

Athabasca University has the right to create rules and regulations regarding student awards as per section 26(1)(m) of *the Alberta Post-Secondary Learning Act*.

### **Related References, Policies, Procedures and Forms**

[Undergraduate Honours List Procedures](#)

[Undergraduate Grading Policy](#)

### **History**

Athabasca University Academic Council, January 27, 2010, Motion #221-3

Athabasca University Academic Council, September 26, 2007, Motion #205-4